

MEETING MINUTES

Topic: Capstone Northrop Grumman Handling Arm

Wednesday, 9/12/2018

Room 102, Engineering Building

5:00pm-5:25pm

Minutes recorded by: Rayne Dobson

Meeting called by: Savannah Hillebrand

Attendees: Sami Scarcello, Savannah Hillebrand, Rayne Dobson, David McNealy, Tyler Schafer, and Keven Benevante

Please bring: Laptops

Table 1. Record of meeting.

5:00 pm to 5:05 pm	Introductions <ul style="list-style-type: none">• Steven Hengl, 2003 NAU grad.• Team introductions	Room 102
5:05 pm to 5:20 pm	Questions for Client <ul style="list-style-type: none">• Not powered by electricity• Budget is up to the team• Arm needs to be universal for different types of avionics• Need 5 sides visible and clear in both the x and y-direction	Room 102
5:20 pm - 5:25 pm	Plan for next meeting <ul style="list-style-type: none">• Additional requirements from client by Friday 9/14• SSR: Friday September 28, before the Career Fair. Time TBD	Room 102

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
Send any additional questions to client by Friday	David	9/14/18	9/14/18

Next formal meeting: TBD.